Coastline College  
Curriculum Committee Minutes

10/25/2019, 1:30 to 3:30 pm

College Center 4th Floor Conference Room

**Committee Mandate: *To approve College curriculum.***

Participants/Members: X = present, EXC = excused, ABS = absent

| Name | Discipline or Area | Through Spring of: | Attendance |
| --- | --- | --- | --- |
| Alves, Mitchell | At-Large | 2022 | X |
| Barnes, Stephen | Career Programs | 2020 | X |
| Blair, Shelly | Dean; Innovative Learning | Not Applicable | ABS |
| Bridges, Stephanie | English/Humanities | 2022 | EXC |
| Brock, Marilyn | At-Large | 2020 | X |
| Cao, Thomas | Mathematics | 2022 | X |
| Chapman, Cheryl | Computer Technology | 2022 | EXC |
| Curry, Fred | At-Large | 2021 | X |
| Emerson, Dana | Dean; Westminster, Le-Jao Campus | Not Applicable | X |
| Evangelista, Amy | Counselor | 2022 | X |
| Fauce, Steven | SLOs Coordinator | Not Applicable | X |
| Harrison, Nate | Manager, Military | Not Applicable | EXC |
| Henry, Deborah | At-Large, Co-Chair | 2022 | X |
| Holliday, Ann | Special Education | 2022 | X |
| Isbell, Anna | Garden Grove Campus Representative | Not Applicable | EXC |
| Johnson, Dan | Social Science, Co-Chair | 2021 | X |
| Jones, Nancy | Dean; Garden Grove Campus | Not Applicable | ABS |
| Khan, Mahbub | Distance Learning | 2020 | X |
| Levenshus, Joshua | Mass Communications | 2022 | X |
| Lovig, Margaret | At-Large | 2020 | X |
| Montague, Judy | English as a Second Language | 2020 | X |
| Mueller, Kate | Vice President of Student Services | Not Applicable | X |
| Neal, Tom | Dean; Newport Beach Campus | Not Applicable | EXC |
| Niehaus, Rachel | Health, Foods and Nutrition, Gerontology, Physical Education | 2021 | X |
| Oelstrom, Jeanne | Business | 2021 | X |
| Ozbirn, Kate | English | 2021 | X |
| Petry, Petra | International Language | 2022 | X |
| Rodriguez, Vince | Vice President of Instruction | Not Applicable | EXC |
| Salcedo, Daniel | Science | 2021 | X |
| Shea, Nora | Librarian | Not Applicable | X |
| Shoro, Natasha | Fine and Applied Arts | 2020 | ABS |
| Weber, Daniel | Articulation Officer | Not Applicable | X |
| Vacant | Associated Student Government Representative | 2019 |  |

Guest(s):

Feldon, Fred (MATH)

Jauregui, Melissa (District Program Support Specialist)

Mensah, Araba (ELD)

Murray, Tanya (BIOL)

Ryan, Celeste (Director DSPS)

Smith, Lara (District Educational Services)

Stubblefield, Katie (SPED)

Recorder: Ann French

## CALL TO ORDER

* 1. Welcome (quorum: 1:33 pm)
  2. Adoption of Agenda

**Motion to Approve: Holliday, Ann (second: Montague, Judy). Approved.**

* 1. Approval of Minutes: 10/04/2019

**Motion to Approve: Curry, Fred (second: Montague, Judy). Change to minutes requested to 5.1 to include discussion about math requirements for CIS C290. Approved.**

## REPORTS

* 1. Articulation Report: Daniel Weber

There have been discussions about how the CSUs and UCs will look at credit-by-exam. The UCs do not look at credit-by-exam for anything. They only look at Advanced Placement and International Baccalaureate. They don’t look at CLEP, DANTES, or anything else. So, when we grant credit-by-exam it will not transfer to UCs. CSUs are a bit more flexible. They want to see grades on the transcripts, however. So, when credit-by-exam is listed as Pass/No Pass it is not being accepted. We may want to discuss this further. The UCs are developing transfer degrees; the first ones they are working on are Physics and Chemistry with others in the works. No action on our part is needed at this time.

* 1. 2CE/DL/ELD classes with one student total: Araba Mensah

Handout\*. The handout shows that were nine classes with one student enrolled. The reason for the reduction in the number of courses being reported to have one student is due to the practice of combining three CRNs of the same course together, which provides more students with the opportunity to have student-to-student contact. The comment was made that ELD courses are required to meet Title 5 obligations because the catalog states that classes offered to military and contract education students meet the same requirements that the courses on the Instructional side of the house do. Courses without student-to-student contact would look more like correspondence courses. This information will be taken back to the division for review.

* 1. Memorandum 19-33 for Periodic Curriculum Review: Daniel Weber

Now that Title 5 changes gave colleges local authority to approve courses. The State Chancellor’s Office will be performing spot checks of courses and ADTs to ensure they are in compliance with current curricular requirements. This goes into effect beginning of 2020. They will be checking that what has been submitted has been approved locally, units and hours calculations are accurate, Course Outlines of Record have been approved by the Board, credit programs have the required documentation attached, the most recent TMCs are used for Associate Degrees for transfer, along with other things. If an issue is found, we would be given 60 days to respond and 6 months to correct it.

## CONSENT CALENDAR

* 1. Fall 2019 Catalog Addendum-Revised
  2. Course Suspensions

Effective Fall 2020

* + 1. BIOL C211 General Microbiology Lecture (never offered)

Originator: Deborah Henry

* + 1. BIOL C211L General Microbiology Lab (never offered)

Originator: Deborah Henry

* + 1. BIOL C282 Molecular Biology (does not fill)

Originator: Deborah Henry

* + 1. BIOL C293 Biology Work Based Learning (never offered)

Originator: Deborah Henry

* + 1. MRSC C105 Marine Biology (not offered for years)

Originator: Deborah Henry

**Motion to Approve: Levenshus, Joshua (second: Holliday, Ann). Approved.**

## DISCUSSION ITEMS

* 1. Math Requirement: Option 1 Degree: Deborah Henry

There is a movement to change the Option 1 math course from MATH C030 to MATH C100. GWC has MATH G030 as the Option 1 math course. OCC has MATH A030 as a graduation requirement, which takes it out of Option 1, with MATH C100 as a course that could be selected to meet Area A2 Critical Thinking. Title 5 lists the minimum math requirement as Intermediate Algebra (MATH 030). On the one hand the Math department would prefer to align with AB 705. On the other hand, the department would like to make it easier for students to earn a degree. Students anecdotally report that Liberal Arts Math at Coastline is more fun, more meaningful, less abstract, and easier than Intermediate Algebra. Given AB 705, that eliminates remedial math courses, and a similar movement across the country, it seems like it is just a matter of time before Title 5 is changed to require a transfer level math course for students graduating with an Option 1 degree.

The Coastline Pathways group is discussing a universal GE pattern that is based on IGETC that includes transfer level math so that students are prepared for transfer.

From a Counseling standpoint it has been observed that incarcerated students tend to have already completed MATH C030 at another institution and use it to meet math competency. Changing that requirement now would prevent a lot of the incarcerated students from completing their degree. Additionally, working adults that want to advance in their careers by completing the Option 1 degree are able to use high school transcripts to meet math competency. Changing the math requirement to MATH C100 could adversely affect our degree completion rate. Some colleges are discussing doing away with Option 1 degrees. Coastline may want to consider explaining better in the catalog what each one of our degrees mean for students.

Option 1 does work as a transfer degree to a number of universities outside of California. It is typical for students to be expected to take a higher mathematics course once they transfer. Additionally, USC accepts MATH C030 as their entrance math from transfer students.

We are getting some pushback from the California Department of Corrections and Rehabilitation about how our students are walking out of prison unprepared to transfer.

The argument was presented that students that meet math competency without completing a college-level math course are not prepared to move on.

* 1. VPI Committee Position: Voting or Non-voting: Deborah Henry

The Vice President of Instruction (VPI) had been a co-chair on the Curriculum Committee. At the April 26, 2019 meeting he was removed as co-chair making him a regular member of the committee. The question has come up about whether he should be a voting or non-voting member. One committee member expressed the opinion that the VPI should be a non-voting member. The opinion of the committee historian was that, based on the history of the committee, the VPI should be a voting member. Several points were made for the VPI not being a voting member: 1) Curriculum is primarily a faculty responsibility under 10+1. Nearly all curriculum committees that responded to this question don’t have any administrators as voting members; 2) The more voting members we have the more difficult it is to get quorum; 3) Anyone who is a voting member should be reading all the curriculum prior to attending the meeting. This imposes additional duties on the VPI who is extremely busy. The consensus of the committee appears to support the VPI being a nonvoting member. An action item will be on the November 15 agenda to that effect.

## ACTION ITEMS

* 1. Course Additions: Credit Course

Corrections that were requested at the last curriculum committee meeting have been made.

* + 1. PHIL C220 Introduction to Symbolic Logic 3.0 Units

Effective Term: Fall 2020

Semester Length: 54 lecture hours; prerequisite: none; fee: none; grade: student option.

This course introduces the principles of valid deductive reasoning through a study of formal techniques of sentential logic and predicate logic. Students will learn how to translate arguments from a natural language (in this case English) to symbolic languages. These abstracted arguments can then be manipulated to derive other truth-preserved sentences. Students will also cover related logic and semantic concepts such as validity, soundness, and entailment.

Originator: Fred Curry

**Motion to Approve: Alves, Mitch (second: Ozbirn, Kate). Approved.**

* + - 1. Distance Learning Approval Requested for PHIL C220

Internet

Internet/Classroom Hybrid

**Motion to Approve: Weber, Daniel (second: Alves, Mitch). Approved.**

* 1. Credit Course Revisions: Minor

Items 5.2.1 and 5.2.5 are being considered together since they are cross-listed courses. Field experience has been added to reflect the field trips that are scheduled as part of the courses. Online and hybrid has been removed. There are no plans to offer the courses as distance education.

* + 1. BIOL C103L Marine Sciences Lab

Effective Term: Spring 2020

See CurricUNET for changes to methods of instruction (+field experience, -online, -hybrid), assignments, methods of evaluation, textbooks

Originator: Tanya Murray

**Motion to Approve: Weber, Daniel (second: Curry, Fred). Approved.**

The course has been updated for program review.

* + 1. BIOL C283 Genetics

Effective Term: Spring 2020

See CurricUNET for changes to assessment plans for SLOs, instructional techniques, textbooks, DE Addendum

Originator: Steven Fauce

**Motion to Approve: Evangelista, Amy (second: Weber, Daniel). Approved.**

It had been a while since the course had been updated. Revisions were made to bring the outline up-to-date.

* + 1. COUN C105 Strategies for College Success

Effective Term: Spring 2020

See CurricUNET for changes to description, SLOs, objectives, content, instructional techniques, assignments, methods of evaluation, textbooks, DE Addendum

Originator: Amy Evangelista

**Motion to Approve: Ozbirn, Kate (second: Weber, Daniel). Approved.**

Items 5.2.4 and 5.2.6 are being considered together. KIN C201 and PE C201 are being cross-listed which makes them identical. PE C201 had been suspended but is being brought back since students are having a hard time finding Fitness for Life in Kinesiology if they are not Kinesiology majors.

* + 1. KIN C201 Fitness for Life

Effective Term: Spring 2020

See CurricUNET for changes: cross-listed with PE C201, content, DE Addendum

Originator: Laurie Runk

**Motion to Approve: Evangelista, Amy (second: Weber, Daniel). Approved.**

* + 1. MRSC C100L Marine Sciences Lab

Effective Term: Spring 2020

See CurricUNET for changes to methods of instruction (+field experience, -online, -hybrid), assignments, methods of evaluation, textbooks

Originator: Tanya Murray

**Motion to Approve: Weber, Daniel (second: Curry, Fred). Approved.**

* + 1. PE C201 Fitness for Life

Effective Term: Spring 2020

See CurricUNET for changes: course reinstated, cross-list with KIN C201, FSA, SLOs, content, textbooks, DE Addendum

Originator: Laurie Runk

**Motion to Approve: Evangelista, Amy (second: Weber, Daniel). Approved.**

* 1. Credit Program Revisions: Major

Effective Fall 2020

The reactivated PE C201 course has been added into the program as well as clarification of some of the language.

* + 1. Health and Fitness Major

Elective Course: Add PE C201 – Fitness for Life

Originator: Laurie Runk

**Motion to Approve: Weber, Daniel (second: Alves, Mitch). Approved.**

Courses that have been suspended have been removed from the program.

* + 1. Science and Math Area of Emphasis

Elective Course: Delete BIOL C211 – General Microbiology Lecture

Elective Course: Delete BIOL C221L – General Microbiology Lab

Elective Course: Delete BIOL C282 – Molecular Biology

Elective Course: Delete BIOL C293 – Biology Work Based Learning

Elective Course: Delete MATH C146 – Statistics Pathway 2

Elective Course: Delete MRSC C105 – Marine Biology

Originator: Deborah Henry

**Motion to Approve: Weber, Daniel (second: Alves, Mitch). Approved.**

* 1. Noncredit Program Revisions: Major

Effective Fall 2020

Items 5.4.1, 5.4.2, 5.4.3. and 5.4.4 are being considered together. Two of the courses originally in these programs are being replaced by two other courses that are more robust and rigorous.

* + 1. Animal Care Certificate of Completion

Required Course: Delete SPED C051N – Personal and Social Development

Required Course: Delete SPED C010N – Critical Thinking

Required Course: Add SPED C001N – Employability Skills

Required Course: Add SPED C002N – Problem-Solving in the Workplace

Total Hours Change: From 136-228 To 160

See CurricUNET for changes to description, PSLOs, hours, changed Banner Code from 3\_NCI\_ANIMAL to 3\_NCJ\_ANIMAL

Originator: Katie Stubblefield

* + 1. Culinary Arts Certificate of Completion

Required Course: Delete SPED C051N – Personal and Social Development

Required Course: Delete SPED C010N – Critical Thinking

Required Course: Add SPED C001N – Employability Skills

Required Course: Add SPED C002N – Problem-Solving in the Workplace

Total Hours Change: From 192-376 To 216-308

See CurricUNET for changes to description, PSLOs, hours (no change to Banner code)

Originator: Katie Stubblefield

* + 1. Horticulture Certificate of Completion

Required Course: Delete SPED C051N – Personal and Social Development

Required Course: Delete SPED C010N – Critical Thinking

Required Course: Add SPED C001N – Employability Skills

Required Course: Add SPED C002N – Problem-Solving in the Workplace

Total Hours Change: From 232-372 To 256-304

See CurricUNET for changes to description, PSLOs, hours (no change to Banner code)

Originator: Katie Stubblefield

* + 1. Porter Certificate of Completion

Required Course: Delete SPED C051N – Personal and Social Development

Required Course: Delete SPED C010N – Critical Thinking

Required Course: Add SPED C001N – Employability Skills

Required Course: Add SPED C002N – Problem-Solving in the Workplace

Total Hours Change: From 128-220 To 152

See CurricUNET for changes to description, PSLOs, hours, changed Banner Code from 3\_NCI\_PORTER to 3\_NCJ\_PORTER

Originator: Katie Stubblefield

**Motion to Approve: Evangelista, Amy (second: Weber, Daniel). Approved.**

## ADJOURNMENT

* 1. Adjourned at: 2:45 pm

Next Meeting: November 15, 2019

Due date for submitting proposals to the agenda: Monday, November 4

## SUMMARY OF KEY ITEMS DISCUSSED/ACTIONS TAKEN

* 1. Discussions: 1) Math Requirement: Option 1 Degree, 2) VPI Committee Position: Voting or Non-voting
  2. Course Additions: 1
  3. Course Revisions: 6
  4. Course Suspensions or Retirements: 5
  5. Items Tabled: 0
  6. Program Additions: 0
  7. Program Revisions: 6
  8. Program Suspensions or Retirements: 0

Documents Distributed:

1. Military/Corporate Programs Fall 2019A

Next Meeting: (DATE & LOCATION OF NEXT MEETING)

*In accordance with the Ralph M. Brown Act and Senate Bill 751, minutes of the Coastline Curriculum Committee record the votes of all Members as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*